**Address**: Singapore, 518072

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**Email**: [**alla.valyeyeva@virgilio.it**](mailto:avalyeyeva@virgilio.it)

**Languages**: Italian, English, Ukrainian (all fluently spoken and written)

**PERSONAL STATEMENT**

Results-driven finance accounting professional with 10 years of experience in Italy, the Netherlands and Singapore. Skilled in process improvements, cost-savings, internal controls, preparation of financial statements, budgeting/forecasting, financial reporting, and Treasury management. Committed to ensuring the accuracy and integrity of the financial records, as well as compliance with regulatory standards and reporting requirements.

I’m a firm believer in continuous learning and professional development. Currently, I am pursuing an MBA Degree in the UK University to further enhance my knowledge and skills in various business disciplines.

I am dedicated to driving financial stability and contributing to the overall success of the organization. I strive to foster a culture of transparency, accountability, and efficiency within our finance team, ensuring that we provide accurate and timely financial information to support informed decision-making.

**PROFESSIONAL EXPERIENCE**

* Auditor – IWG (Singapore)

*February 2025 – now*

* Audit of financial resources and internal processes to identify areas for improvement.
* Treasurer – IWG (Singapore)

*March 2024 – January 2025*

* Management of the organization's finances, including strategic financial planning, reporting, and deploying company’s cash flow;
* Conducting Balance Sheet Analysis & Internal Controls to ensure accuracy and accountability;
* Managing financial transactions while ensuring adherence to local regulations and reporting requirements.
* Leading and participating in projects focused on fundraising and partnerships with other non-profit organizations.
* Evaluating the organization's overall financial health and providing strategic recommendations for improvement.
* Employment pause while rising two kids

*2017 – 2024*

* Assistant Head of FSSC Europe and Africa – Dufry Financial Services BV (The Netherlands)

*December 2016 – November 2017*

* Managed accuracy and timeliness of financial reports of the company.
* Reviewed financial statements to ensure compliance with accounting standards and legal requirements.
* Support with annual budgeting process, forecasting, transfer pricing, and different cost saving projects.
* Led project management initiatives to document processes and accounting policies, strengthening internal controls for AP, AR, and GL departments.
* Supported financial migration activities from European and African countries to the FSSC in the Netherlands.
* Conducted internal audits of the FSSC.
* Implemented continuous improvement and optimization procedures.
* Assisted with budgeting, forecasting, transfer pricing, and other ad hoc reports.
* GL Accountant Associate (Shared Service Centre) - [Newell Rubbermaid Netherlands BV](https://www.linkedin.com/search?search=&company=Newell+Rubbermaid+Netherlands+BV&sortCriteria=R&keepFacets=true&trk=prof-exp-company-name) (The Netherlands)

*February 2013 – January 2016*

* Managed month end closing processes for multiple legal entities across Spain, Portugal, the UK, and South Africa, ensuring accuracy and compliance with US GAAP standards.
* Preparation and approval of monthly balance sheet account reconciliations.
* Reviewed financial statements to ensure completeness, accuracy, compliance with accounting standards and legal requirements (US GAAP).
* Developed new accounting processes and identified areas of key risks.
* Maintain documentation of financial process and participate in continuous process improvement.
* Involved in different cost savings projects, process improvements, and managed one of them.
* Analyzed problems and recommended actionable suggestions for change.
* Controller - SKF Industrie SpA, Italy

*May 2011 – September 2012*

* Provided support to the accounting manager in forecast preparation and financial reporting to the holding company.
* Reviewed financial statements to ensure compliance with accounting standards and legal requirements.
* Collaborated with the accounting manager on intercompany revenues and costs compensation.
* Support with annual budgeting process and forecasting.
* Managed operational and capital expenditures.
* Ensured integrity of internal control system, manage operational and capital expenditures.
* Managed account receivables and communicated with customers regarding unpaid items.
* Authorized external payments.
* Implemented internal controls in the corporate purchasing policy.
* Assistant Auditor 3 - Mazars Spa, Italy

*January 2010 – April 2011*

* Conducted annual and quarterly audits of Italian and international companies, following IFRS/IAS and Italian GAAP.
* Reviewed financial statements to ensure compliance with accounting standards and legal requirements.
* Identified and controlled potential areas of risk.
* Managed a team of assistant auditors (up to 2 people per single project).
* Checked balance sheet items, cost centers, and specific areas of financial statements.
* Controlled account payables and account receivables, including payment/collection and compliance with procedures.
* Conducted inventory control for production companies, including valuation, existence, excess and obsolete, slow-moving provision calculation, GIT, capitalized variances, and revenue recognition.
* Fixed asset accounting: capitalization of tangible/intangible assets, selling/acquisition, and their correct and complete recordkeeping;
* Analysis of the estimates required by Italian GAAP;
* Controlling completeness of accruals; competence of prepaid revenues and costs;
* Accounting of cash and cash equivalent area.
* Chief Accountant - A.M. Spa, Italy

*March 2009 – December 2009*

* Reported directly to the Managing Director with full responsibility for financial and accounting operations.
* Reviewed financial statements to ensure compliance with accounting standards and legal requirements.
* Credit lines management and relationship with financial institutions.
* Treasury and liquidity management, optimizing credit limits, and Cash flow management.
* Evaluated financial processes and systems to improve efficiency and accuracy.
* Prepared monthly, quarterly, and annual financial statements.
* Liaised with a lawyer for debt collection.
* Provided input for an external payroll company and managed salaries payment.
* Ensured compliance with regulatory requirements and tax commitments.
* Participated in quarterly meetings with the Statutory Board of Auditors.
* Assistant Auditor 2 - PricewaterhouseCoopers Spa, Italy

*November 2007- February 2009*

* Conducted annual and quarterly audits of Italian and international companies, following IFRS/IAS and Italian GAAP.
* Controlled account payables and account receivables, including payment/collection and compliance with procedures.
* Managed fixed asset accounting, including capitalization, selling/acquisition, and recordkeeping.
* Conducted inventory control for production companies, including valuation, existence, excess and obsolete, GIT, capitalized variances, and revenue recognition.
* Analyzed estimates required by Italian GAAP or IAS/IFRS.
* Ensured completeness of accruals and competence of prepaid revenues and costs.
* Managed accounting of cash and cash equivalent area.

**EDUCATION**

Master of Business Administration | Edinburg Business School, Heriot-Watt University | UK | October 2023 - Present

Bachelor Degree in Business Administration | University of Turin | Italy | 2004-2008

**SKILLS**

* + Financial Reporting: Proficient in preparing and analyzing financial reports, providing insights and recommendations for decision-making.
  + Audit and Compliance: Comprehensive experience in internal and external audits; proficient in SOX, US GAAP, IAS/IFRS, and Italian GAAP standards.
  + Budget / Forecast: Proficient in budgeting and forecasting processes, including developing financial projections and monitoring performance against targets.
  + Accounting Practices: Proficient in month-end closings, financial consolidation, and setting accounting policies.
  + Continuous Process Improvement: Skilled in identifying areas for process improvement and implementing changes to enhance efficiency and effectiveness.
  + Project Management: Strong project management skills, ensuring timely completion and successful outcomes.
  + Accounting / Month-end closing: Proficient in managing month-end closing processes, including reconciliations, journal entries, and financial statement preparation.
  + Consolidation: Knowledgeable in consolidating financial statements for multiple entities, ensuring accuracy and compliance with accounting standards.
  + SOX Compliance: Experienced in ensuring compliance with Sarbanes-Oxley Act (SOX) requirements, including documentation and testing of internal controls.
  + Technical Proficiencies: SAP, Arca Professional; CPM (Group Reporting Software).
  + Microsoft Office: Proficient in using Microsoft Office, including Word, Excel, and PowerPoint.
  + Shared Service Environment: Experienced in working in a shared service environment, collaborating with cross-functional teams and managing financial operations.